



Customer Service Hours  
 Monday-Friday 9:00am - 5:00pm CST  
 Email: service@yourdressmaker.com

Return Merchandise Form **RMA#** \_\_\_\_\_

Please complete this form so we may expedite your return or exchange. Include this form with the merchandise you are returning and send it to: **401 N Richland Creek Drive, Princeton, IN 47670**

Name: \_\_\_\_\_ Invoice Number: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Item Number	Quantity	Product Description	Reason for Return/Comments	Return Code (see below)

Return Codes:  
 [A] Item doesn't suit me    [B] Item is different than expected    [C] Item doesn't fit properly    [D] Ordered incorrect item  
 [E] Received incorrect item    [F] Item is damaged/defective    [G] Arrived late    [H] Returning a gift

- I would like to return these items for a refund. I am aware there is a 15% restocking fee on returns.
- I would like to exchange these items for the items below - or - opt for Store Credit (no restocking fee).
  - Exchanging (enter items below)
  - Store Credit (never expires)

Item Number	Quantity	Product Description	Size and/or Color	Need by Date

Would you like a customer service specialist to contact you regarding your return/exchange? **Yes No**

What type of shipping do you require on your exchange: **UPS Ground UPS 3 Day UPS 2 Day UPS Next Day**

Please circle your desired method of payment for any balance due (due to more expensive items and shipping):

**Credit Card                      PayPal                      Money Order**

Credit Card: \_\_\_\_\_ Exp Date: \_\_\_\_ / \_\_\_\_ CVV: \_\_\_\_\_

PayPal Email Address: \_\_\_\_\_

Money Order: Please email or call ahead to get a total. Sorry, we do not accept personal checks.

**Return Tips:**

- ~ Make sure the merchandise you are returning is in it's original quality and is packaged/sealed with care. Items that appear to be dirty or used cannot be accepted back.
- ~ Send your package back insured in the event the shipping company loses or damages your package.
- ~ To see our full return policy, please visit <http://www.yourdressmaker.com/t-returns.aspx>.
- ~ Any and all refunds will be processed back the original way payment was received. Gift returns can be exchanged or given store credit only.